

Process of Recognition of Foreign Qualification

According to Lithuanian Higher Education Law, every international student who has completed their secondary/high school education outside of Lithuania must undergo academic recognition of their qualification.

Academic recognition refers to determining the academic value of a qualification, i.e. it determines whether the foreign qualification, in principle, meets general academic requirements for a similar qualification in Lithuania. It is carried out in accordance with the Lisbon Recognition Convention and its subsidiary documents. Additional information is available at: <https://www.enic-naric.net/the-lisbon-recognition-convention.aspx>. The principles of the Convention have been transferred into Lithuanian national legislation.

Academic recognition in Lithuania is done by the Center for Quality Assurance in Higher Education (CQAHE) www.skvc.lt, which is operating under the Ministry of Education and Science of Lithuania.

Therefore, all international students applying to SMK University of Applied Social Sciences and aiming to obtain a full time student status must present to SMK admissions office officially recognized secondary education qualification.

The process of recognition is not complicated. Depending on student country of origin it might take up to one month to receive qualification recognition, so we recommend students to take care of this as early as possible.

The procedure is done through CQAHE website <https://epe.skvc.lt/en> fully online and in some cases CQAHE might ask you to mail your original documents for verification. The process is free of charge.

Before you apply please collect all the necessary documents which are:

1. Secondary Education Diploma

The diploma or degree certificate has to be final and in the original language. If the final diploma is yet to be issued, please include a provisional certification, which confirms the fact of your graduation and provides the title of your qualification in the original language.

2. Academic transcript

The academic transcript, records of grades, or a similar document has to be in the original language. It should list all the subjects, grades, credits and/or hours. For some countries, it is required for the academic transcript to be sent directly to our office from the educational institution.

3. Form of identification

A valid form of identification is a passport, a national identity card issued by an EEA or EFTA country, or a Lithuanian residence permit.

4. Valid proof of name change

If your name in the credential differs from the name in your passport, a valid proof of name change has to be submitted. A valid proof of name change is considered to be marriage certificate, divorce certificate, or another form of proof issued by a competent official body.

5. Proof of Purpose

The proof of purpose will be issued to you by SMK admissions office upon your request, it must be sent by SMK directly to the CQAHE by e-mail. But you will also be asked to upload the copy of it to your file.

In order to apply you must create an account in CQAHE online system here:

<https://epe.skvc.lt/en/Account/Register>

Please create your user name and password so you can log in to check your recognition status any time and also provide any missing information.

Once in the system just select “Apply for Qualification Recognition” and start filling the application form. Later you will be asked to enter the information about your secondary education qualification, please just enter all requested information in to the fields.

Later you will be asked to upload all the copies of your documents to your application and then press **“SUBMIT”**.

Every applicant will have the unique application number which you will need to provide if you want to contact the CQAHE for some assistance or to provide additional information.

Please make sure to constantly log in to your application to check the status and if you find colored field asking **“INFORMATION NEEDED”** then upload that information to your application.

Once you see that **“DECISSION”** column is colored in **green** your qualification recognition is finished and you can send it to SMK admissions office right away.

Please contact SMK admissions office if you having any trouble.